

<b>Group Code: G-0D17</b> <b>HKEX LME Asia Week 2017</b> <b>Rooms available from 06 to 14 May 2017</b> <b>GRAND HYATT HONG KONG RESERVATION FORM</b> <b>DELEGATES</b>	Please return form to: Hyatt Worldwide Reservations Centre Phone: 852 2584 7038 Fax: 852 2824 2077 E-mail: hongkong.reservations@hyatt.com
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**BOOKING DETAILS:**

Last Name (Mr/Mrs/Miss): _____	First Name: _____
Arrival Date: _____	Flight: _____ Time: _____
Departure Date: _____	Flight: _____ Time: _____

**GUEST DETAILS:**

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

State/Country: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ World of Hyatt No: \_\_\_\_\_

**ROOM REQUIREMENT:**

No of Rooms required: \_\_\_\_\_

**Room Type:**

Grand Deluxe Room	HK\$2,500	<input type="checkbox"/> Single	<input type="checkbox"/> Double
Grand Harbour View Room	HK\$2,800	<input type="checkbox"/> Single	<input type="checkbox"/> Double

**Room rates include complimentary wireless broadband access in guest room and all restaurants.**  
**The above rates are based on Hong Kong dollars (HK\$) and are quoted on a per room, per night basis, subject to 10% service charge.**

- The above room rates are inclusive of wifi.  
 - If the specific room type is full, we will reserve the next category of rooms available.  
 - Extra bed can be arranged at HK\$400 plus 10% tax & service charge daily.

**Preference:**  Smoking  Non-smoking  King Bed  Twin Bed      Remarks: \_\_\_\_\_

**TRANSPORTATION:**

Limousine Transfer Required:  Arrival  Departure

Limousine transfer is available at HK\$1,150 per car one way. After completing Customs formalities, please approach the **Hyatt Limousine Desk** (Counter B06) located in front of **Exit B** of the Arrival Hall. Please ensure the most updated flight details is provided.  
 One limousine accommodates 3 guests with light luggage.

**RESERVATIONS GUARANTEE:**

American Express     Diners Club     Mastercard     JCB     Visa

Card Holder: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Card No: \_\_\_\_\_ Signature: \_\_\_\_\_

- Credit Card with expiry date is required at the time of booking. Room reservations without credit card details will not be processed.  
 - To protect the safety of your credit card information, please fax the below details to 852 2824 2077.

**TERMS & CONDITIONS:**

- 1) Return this form on or before **Wednesday, 26 April 2017**. All bookings are subject to availability.
- 2) Cancellation must be made before **Wednesday, 26 April 2017**, otherwise a penalty of one night's room charge will be applied to the credit card.
- 3) No-show on the specified date of arrival will be subject to full room charges for entire stay as cancellation fee.
- 4) Check-in time is after 2:00 pm. Check-out time is before 12:00 noon.
- 5) Request for guaranteed early check in must be reserved and paid for the night prior.
- 6) From early April to mid-June 2017, our hotel will conduct refurbishment works for the event venue, Salons; while renovation for Tiffin Lounge is scheduled between early May and September 2017, both located in Mezzanine Floor. Noise is expected between 10:00 AM and 5:30 PM Mondays to Fridays and intermittent noise may occur during weekends and public holidays. Other restaurants and bars, Plateau Spa, the fitness studios and business center will maintain normal operations.

By submitting this form and any supporting documents, I confirm that I have read and agreed to the use of the personal information I am giving you in accordance with your Global Privacy Policy for Guests, which is available at 'privacy.hyatt.com'.