



20 March 2009

Dear Shareholder

**Letter to existing registered shareholders –  
Election of Language and Means of Receipt of Corporate Communications**

We are pleased to enclose the 2008 Annual Report of Hong Kong Exchanges and Clearing Limited (“HKEx”, stock code: 388) together with the 2008 Corporate Social Responsibility Report, The Listing Committee Report 2008 and the Circular dated 20 March 2009 for your attention. Please note that the English and Chinese versions of these documents are available on our corporate website at [www.hkex.com.hk](http://www.hkex.com.hk).

Those Shareholders who (i) have received these documents in either the English or Chinese language only and would like to receive a printed copy in the other language; or (ii) have chosen to access the Corporate Communications<sup>(Note)</sup> posted on our corporate website using electronic means in lieu of receiving printed copies and would now like to receive a printed copy; or (iii) wish to change their choice of language and means of receipt of all future Corporate Communications of HKEx, please complete the enclosed Request Form and return it by post or hand delivery to HKEx’s share registrar, Hong Kong Registrars Limited (prepaid envelope is provided for Shareholder receiving Corporate Communications in printed copy).

You are encouraged to take advantage of accessing the Corporate Communications from HKEx through our corporate website, which helps protect the environment and, we believe it is also the most prompt, efficient and convenient method of communication with Shareholders. If you elect electronic means, we will send you an email notification of the posting of the relevant documents on our corporate website on the same day that the printed Corporate Communications are mailed to other Shareholders.

**As a note of appreciation of your support to reduce paper consumption, HKEx will make charitable donation of HK\$50 for each election made by Shareholders to access Corporate Communications electronically, subject to a cap of HK\$100,000 per annum.**

You are entitled at any time by reasonable notice in writing to HKEx’s share registrar or via e-mail ([communicationrequest@hkex.com.hk](mailto:communicationrequest@hkex.com.hk)) to HKEx to change your choice of language and means of receiving Corporate Communications. If you have chosen to access Corporate Communications of HKEx using electronic means and have any difficulty in receiving or gaining access to the relevant documents, for any reason, we will promptly upon request send the printed form of the same to you free of charge.

Please note that printed English and Chinese versions of Corporate Communications of HKEx are available from HKEx or HKEx’s share registrar upon request, and both versions are also available on HKExnews website at [www.hkexnews.hk](http://www.hkexnews.hk) and our corporate website.

If you have any queries relating to this letter, please do not hesitate to call our share registrar’s enquiry hotline at 2862 8688.

Yours sincerely  
Joseph Mau  
Company Secretary

Encl.

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Note: Corporate Communication refers to any document issued or to be issued by HKEx for the information or action of holders of any of its securities, including, but not limited to, the directors’ report and annual accounts together with a copy of the auditor’s report, the interim report, a notice of meeting, a circular and a proxy form.

## REQUEST FORM

To: Hong Kong Exchanges and Clearing Limited ("HKEx")  
c/o Hong Kong Registrars Limited  
Rooms 1806-1807, 18th Floor, Hopewell Centre  
183 Queen's Road East, Wanchai  
Hong Kong

**You do NOT need to complete this form if you have received the documents in the language and means of receipt you want.**

### Part A – To receive a printed copy of the Corporate Communications

(Please "√" in the box(es) where appropriate)

I/We would like to receive a printed  English or  Chinese version of the following Corporate Communications<sup>(Note)</sup> of HKEx:

- 2008 Annual Report
- 2008 Corporate Social Responsibility Report
- The Listing Committee Report 2008
- Circular dated 20 March 2009

### Part B – To change the choice of language and means of receipt of future Corporate Communications

I/We would like to receive future Corporate Communications of HKEx in the following manner:  
(Please "√" **ONLY ONE** box)

- to receive the **printed English version only**; or
- to receive the **printed Chinese version only**; or
- to receive **both the printed English and Chinese versions**; or
- to access the Corporate Communications posted on HKEx's corporate website using electronic means in lieu of receiving printed copies, and to receive an **email notification** of the posting of the Corporate Communications on HKEx's corporate website to my/our email address at \_\_\_\_\_.

Full Name(s) of Registered Shareholder(s): \_\_\_\_\_(English) \_\_\_\_\_(Chinese)  
(Please use BLOCK LETTERS)

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact telephone number: \_\_\_\_\_

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

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