

18 March 2010

Dear Shareholder

#### Letter to new registered shareholders – Election of Language and Means of Receipt of Corporate Communications

We are pleased to enclose the 2009 Annual Report of Hong Kong Exchanges and Clearing Limited ("HKEx", stock code: 388) together with the Circular dated 18 March 2010 and the Proxy Form for your attention. Please be advised that the 2009 Corporate Social Responsibility Report and The Listing Committee Report 2009 published in electronic version are available respectively at the "About HKEx-Corporate Social Responsibility ("CSR")" section and the "Listing Matters" section on the HKEx website at <u>www.hkex.com.hk</u>. You are welcome to provide your feedback on HKEx's CSR performance and reporting, which is invaluable for our continual improvement. You may download the relevant feedback form from the HKEx website.

Pursuant to Rule 2.07A and 2.07B of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, we write to ascertain your preference as to which language and/or means of receipt of HKEx's Corporate Communications<sup>(Note)</sup> in the future.

You may choose (i) to receive future HKEx's Corporate Communications in printed form (in English version only, in Chinese version only or in both versions); or (ii) to access future Corporate Communications posted on the HKEx website using electronic means in lieu of receiving printed copies, by completing the enclosed Reply Form and returning it by post (using the mailing label in the Reply Form) to HKEx's registrar, Hong Kong Registrars Limited.

If we do not receive your Reply Form by 14 April 2010 and until you inform HKEx's registrar by reasonable notice in writing, we will only send the printed Chinese version of future Corporate Communications to individual Shareholders with a Chinese name and having a Hong Kong address, and only send the printed English version to other Shareholders, including those residing overseas and corporate Shareholders.

You are encouraged to take advantage of accessing HKEx's Corporate Communications through the HKEx website, which helps protect the environment and, we believe that it is also the most prompt, efficient and convenient method of communication with Shareholders. If you elect electronic means, we will send you an email notification of the posting of the relevant documents on the HKEx website on the same day that the printed Corporate Communications are mailed to other Shareholders.

# As a note of appreciation of your support to reduce paper consumption, HKEx will donate HK\$50 to a charity with a focus on environmental protection for each election made by Shareholders to access Corporate Communications electronically, subject to a cap of HK\$100,000 per annum.

You are entitled at any time by reasonable notice in writing to HKEx's registrar or by email to HKEx at <u>communicationrequest@hkex.com.hk</u> to change your choice of language or means of receiving Corporate Communications. If you have elected to access HKEx's Corporate Communications using electronic means but for any reason have any difficulty in receiving or gaining access to the relevant documents, our registrar will promptly upon request send the printed form of the same to you free of charge.

Please note that printed English and Chinese versions of HKEx's Corporate Communications are available from HKEx or HKEx's registrar upon request, and both versions are also available on the HKEx website and HKExnews website at <u>www.hkexnews.hk</u>.

If you have any queries relating to this letter, please do not hesitate to call our enquiry hotline at (852)2840 3457.

Yours faithfully Joseph Mau Company Secretary

Encl.

香港交易及結算所有限公司 Hong Kong Exchanges and Clearing Limited 180310-00388-2

Note: Corporate Communication refers to any document issued or to be issued by HKEx for the information or action of holders of any of its securities, including, but not limited to, the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a circular and a proxy form.

## HKEx香港交易所

### **REPLY FORM**

To: Hong Kong Exchanges and Clearing Limited ("HKEx") c/o Hong Kong Registrars Limited 17M Floor, Hopewell Centre 183 Queen's Road East, Wanchai Hong Kong

#### Election of Language and Means of Receipt of Corporate Communications

I/We would like to receive future HKEx's Corporate Communications<sup>(Note)</sup> in the following manner: (Please "✓" <u>ONLY ONE</u> box)

- to receive the **printed English version only**; or
- □ to receive the **printed Chinese version only**; or
- to receive both the printed English and Chinese versions; or
- □ to access the Corporate Communications posted on the HKEx website using electronic means in lieu of receiving printed copies, and to receive an **email notification** of the posting of the Corporate Communications on the HKEx website to my/our email address at \_\_\_\_\_\_

Full Name(s) of Registered Shareholder(s):(Please use	(English)(Chinese) BLOCK LETTERS)
Address:	
Contact telephone number:	
Signature(s):	Date:
	ued or to be issued by HKEx for the information or action of to, the directors' report and annual accounts together with a copy ing, a circular and a proxy form. 180310-00388-1
Please cut the mailing label and stick it on an envelope to return the Reply Form to us. No postage stamp necessary if posted in Hong Kong, otherwise, please affix an appropriate stamp.	郵寄標籤 MAILING LABEL
	香港證券登記有限公司 Hong Kong Registrars Limited 簡便回郵號碼 Freepost No. 37