# THIS CIRCULAR IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

If you are in any doubt as to any aspect of this circular or as to the action you should take, you should consult an exchange participant or other securities dealer licensed as a licensed person under the Securities and Futures Ordinance, bank manager, solicitor, certified public accountant or other professional adviser.

If you have sold or transferred all your shares in Hong Kong Exchanges and Clearing Limited, you should at once hand this circular and the accompanying proxy form to the purchaser or transferee or to the bank, exchange participant or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee.

Pursuant to Chapter 38 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, the Securities and Futures Commission regulates Hong Kong Exchanges and Clearing Limited in relation to the listing of its shares on The Stock Exchange of Hong Kong Limited. The Securities and Futures Commission takes no responsibility for the contents of this circular, makes no representation as to its accuracy or completeness, and expressly disclaims any liability whatsoever for any loss howsoever arising from or in reliance upon the whole or any part of the contents of this circular.



(Incorporated in Hong Kong with limited liability) (Stock Code: 388)

# NOTICE OF ANNUAL GENERAL MEETING AND PROPOSALS FOR ELECTION OF DIRECTORS, AND GENERAL MANDATES TO REPURCHASE SHARES AND TO ISSUE SHARES

The Notice convening the annual general meeting of Hong Kong Exchanges and Clearing Limited to be held at 4:30 pm on Wednesday, 24 April 2013 at the Exchange Auditorium in the Exchange Exhibition Hall of The Stock Exchange of Hong Kong Limited on the 1st Floor, One and Two Exchange Square, Central, Hong Kong, at which a number of matters, including the above proposals will be considered, as set out in this circular on pages 3 to 6.

## Only light beverages will be served after the meeting.

If you are not able to attend the meeting, you are requested to complete the enclosed proxy form in accordance with the instructions printed on it and return the completed proxy form to the Company's registrar, Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong as soon as possible, and in any event so that it is received not less than 48 hours before the time appointed for the meeting or adjourned meeting (as the case may be). Submission of a proxy form shall not preclude you from attending the meeting or any adjournment of such meeting and voting in person should you so wish.

# Contents

# Page

Definitions			1
Letter from the	e Bo	pard of Directors	2
Notice of Ann	ual (	General Meeting	3
Business of Ar	nnua	l General Meeting	7
Appendix I	_	Election of Directors	11
Appendix II	_	Explanatory Statement on the Share Repurchase Mandate	16
Appendix III	_	Voting Information	20

In this circular, the following expressions have the following meanings unless the context otherwise requires:

"2012 Annual Report"	annual report for the year ended 31 December 2012 of the Company
"AGM"	the annual general meeting of HKEx to be held at 4:30 pm on Wednesday, 24 April 2013, notice of which is set out on pages 3 to 6 of this circular, or, where the context so admits, any adjournment of such annual general meeting
"Articles of Association"	the articles of association of HKEx
"Board"	the board of directors of HKEx
"Companies Ordinance"	the Companies Ordinance, Chapter 32 of the Laws of Hong Kong
"Company" or "HKEx"	Hong Kong Exchanges and Clearing Limited, a company incorporated in Hong Kong with limited liability, whose shares are listed on the Main Board of the Stock Exchange
"Director(s)"	director(s) of HKEx
"Financial Secretary"	Financial Secretary of Hong Kong
"Hong Kong"	Hong Kong Special Administrative Region of the People's Republic of China
"Latest Practicable Date"	7 March 2013, being the latest practicable date prior to the printing of this circular for ascertaining certain information referred to in this circular
"Listing Rules"	the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited
"SFC"	Securities and Futures Commission
"SFO"	Securities and Futures Ordinance, Chapter 571 of the Laws of Hong Kong
"Shareholder(s)"	holder(s) of Shares
"Share(s)"	share(s) of \$1.00 each in the capital of the Company
"Stock Exchange"	The Stock Exchange of Hong Kong Limited
"Takeovers Code"	the Hong Kong Code on Takeovers and Mergers
"\$"	Hong Kong dollar
"%""	per cent

References to times and dates in this circular are to Hong Kong times and dates.



(Incorporated in Hong Kong with limited liability) (Stock Code: 388)

## **Independent Non-executive Directors**

CHOW Chung Kong (Chairman) Ronald Joseph ARCULLI CHAN Tze Ching, Ignatius Timothy George FRESHWATER John Barrie HARRISON HUI Chiu Chung, Stephen KWOK Chi Piu, Bill LEE Kwan Ho, Vincent Marshall LEE Tze Hau, Michael John Estmond STRICKLAND John Mackay McCulloch WILLIAMSON WONG Sai Hung, Oscar

## 12th Floor One International Finance Centre 1 Harbour View Street Central Hong Kong

**Registered Office** 

**Executive Director** LI Xiaojia, Charles (Chief Executive)

14 March 2013

Dear Shareholders,

On behalf of the Board, it is my pleasure to invite you to HKEx's annual general meeting to be held at 4:30 pm on Wednesday, 24 April 2013 at the Exchange Auditorium in the Exchange Exhibition Hall of the Stock Exchange on the 1st Floor, One and Two Exchange Square, Central, Hong Kong. Registration will start at 3:30 pm.

The notice of the AGM is set out on pages 3 to 6. Information regarding the business to be considered at the AGM is set out on pages 7 to 10. If you do not plan to attend the AGM, I encourage you to appoint a proxy to attend and vote on your behalf at the AGM.

The Board considers that the proposed resolutions as set out in the notice of the AGM are in the best interests of HKEx and its Shareholders as a whole, and recommends you vote in favour of all the resolutions at the AGM.

Matters regarding shareholders' rights to attend and vote at the AGM are set out in Appendix III of this circular. If you have any questions concerning the AGM, please contact the Company's registrar at +852 2862 8555.

Your participation at the AGM is welcome and my fellow directors and I look forward to meeting you at the AGM.

Yours faithfully, By Order of the Board HONG KONG EXCHANGES AND CLEARING LIMITED CHOW Chung Kong Chairman



(Incorporated in Hong Kong with limited liability) (Stock Code: 388)

**NOTICE IS HEREBY GIVEN THAT** the annual general meeting of shareholders of Hong Kong Exchanges and Clearing Limited ("HKEx") will be held at 4:30 pm on Wednesday, 24 April 2013 at the Exchange Auditorium in the Exchange Exhibition Hall of The Stock Exchange of Hong Kong Limited ("Stock Exchange") on the 1st Floor, One and Two Exchange Square, Central, Hong Kong for the following purposes:

- 1. to receive the audited Financial Statements for the year ended 31 December 2012 together with the Reports of the Directors and Auditor thereon;
- 2. to declare a final dividend;
- 3. to elect Directors;
- 4. to re-appoint PricewaterhouseCoopers as the Auditor and to authorise the Directors to fix its remuneration;

and to consider as special business and, if thought fit, pass with or without modification the following resolutions as ordinary resolutions:

## **Ordinary Resolutions**

## 5. **"THAT**:

- (a) subject to paragraph (b) of this Resolution, the exercise by the Directors of HKEx during the Relevant Period (as defined below) of all the powers of HKEx to repurchase shares of HKEx on the Stock Exchange or on any other stock exchange on which the shares of HKEx may be listed and which is recognised by the Securities and Futures Commission and the Stock Exchange for this purpose, subject to and in accordance with all applicable laws and the requirements of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited or of any other stock exchange (as applicable) as amended from time to time, be and is hereby generally and unconditionally approved;
- (b) the aggregate nominal amount of shares to be purchased pursuant to the approval in paragraph (a) of this Resolution shall not exceed 10 per cent of the aggregate nominal amount of the issued share capital of HKEx at the date of the passing of this Resolution, and the said approval shall be limited accordingly; and
- (c) for the purposes of this Resolution:

"Relevant Period" means the period from the passing of this Resolution until the earlier of:

(i) the conclusion of the next annual general meeting of HKEx;

## Notice of Annual General Meeting

- (ii) the expiration of the period within which the next annual general meeting of HKEx is required by law to be held; and
- (iii) the passing of an ordinary resolution by shareholders of HKEx in general meeting revoking or varying the authority given to the Directors of HKEx by this Resolution."

## 6. **"THAT**:

- (a) subject to paragraphs (b) and (c) of this Resolution, the exercise by the Directors of HKEx during the Relevant Period (as defined below) of all the powers of HKEx to allot, issue and otherwise deal with additional shares in the capital of HKEx and to make or grant offers, agreements and options (including securities convertible into shares of HKEx) which would or might require the exercise of such power(s) during or after the end of the Relevant Period, be and is hereby generally and unconditionally approved;
- (b) the aggregate nominal amount of share capital allotted or agreed conditionally or unconditionally to be allotted (whether pursuant to an option or otherwise) by the Directors of HKEx pursuant to the approval in paragraph (a) of this Resolution, otherwise than pursuant to:
  - (i) a Rights Issue (as defined below);
  - (ii) any scrip dividend or similar arrangement pursuant to the Articles of Association of HKEx from time to time;
  - (iii) any option scheme or similar arrangement for the time being adopted and approved by the shareholders of HKEx for the grant or issue to employees of HKEx and/or any of its subsidiaries of shares or rights to acquire shares of HKEx; or
  - (iv) the exercise of rights of subscription or conversion under the terms of any warrants issued by HKEx or any securities which are convertible into shares of HKEx;

shall not exceed 10 per cent of the aggregate nominal amount of the issued share capital of HKEx at the date of the passing of this Resolution;

- (c) any shares of HKEx to be allotted and issued (whether wholly or partly for cash or otherwise) pursuant to the approval in paragraph (a) of this Resolution shall not be at a discount of more than 10 per cent of the Benchmarked Price (as defined below) of such shares of HKEx; and
- (d) for the purposes of this Resolution:

"Benchmarked Price" means the higher of:

 the closing price of the shares of HKEx as quoted on the Stock Exchange on the date of the agreement involving the relevant proposed issue of shares of HKEx; and

## Notice of Annual General Meeting

(ii) the average closing price as quoted on the Stock Exchange of the shares of HKEx for the 5 trading days immediately preceding the earlier of the date:(A) of announcement of the transaction or arrangement involving the relevant proposed issue of shares of HKEx, (B) of the agreement involving the relevant proposed issue of shares of HKEx and (C) on which the price of shares of HKEx that are proposed to be issued is fixed.

"Relevant Period" means the period from the passing of this Resolution until the earlier of:

- (i) the conclusion of the next annual general meeting of HKEx;
- (ii) the expiration of the period within which the next annual general meeting of HKEx is required by law to be held; and
- (iii) the passing of an ordinary resolution by shareholders of HKEx in general meeting revoking or varying the authority given to the Directors of HKEx by this Resolution.

"Rights Issue" means an offer of shares of HKEx or an issue of options, warrants or other securities giving the right to subscribe for shares of HKEx, open for a period fixed by the Directors of HKEx to holders of shares of HKEx on the register of members on a fixed record date in proportion to their then holdings of such shares of HKEx (subject to such exclusions or other arrangements as the Directors of HKEx may deem necessary or expedient in relation to fractional entitlements or having regard to any restrictions or obligations under the laws of, or the requirements of any recognised regulatory body or any stock exchange in, any territory outside Hong Kong)."

## By Order of the Board HONG KONG EXCHANGES AND CLEARING LIMITED Joseph Mau Company Secretary

Hong Kong, 14 March 2013

Notes:

- (1) A shareholder entitled to attend and vote at the above meeting (or at any adjournment of it) is entitled to appoint one or more proxies to attend and vote in his/her stead. The proxy does not need to be a shareholder of HKEx.
- (2) Where there are joint registered holders of any shares, any one of such persons may vote at the above meeting (or at any adjournment of it), either personally or by proxy, in respect of such shares as if he/she were solely entitled thereto but the vote of the senior holder who tenders a vote, whether in person or by proxy, will be accepted to the exclusion of the vote(s) of the other joint holders and, for this purpose, seniority shall be determined by the order in which the names stand in the register of members of HKEx in respect of the relevant joint holding.
- (3) In order to be valid, the completed proxy form, together with the power of attorney or other authority (if any) under which it is signed or a certified copy of that power of attorney or authority (such certification to be made by either a notary public or a solicitor qualified to practice in Hong Kong), must be received by HKEx's registrar, Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong not less than 48 hours before the time appointed for holding the above meeting or adjourned meeting (as the case may be).

## Notice of Annual General Meeting

- (4) For the purposes of determining shareholders' eligibility to attend and vote at the above meeting, and entitlement to the final dividend, the register of members of HKEx will be closed. Details of such closures are set out below:
  - (i) For determining eligibility to attend and vote at the above meeting:

Latest time to lodge transfer documents for registration	ion 4:30 pm on Friday, 19 April 2013
Closure of register of members	Monday, 22 April 2013 to
	Wednesday, 24 April 2013 (both dates inclusive)
Record date	Wednesday, 24 April 2013

(ii) For determining entitlement to the final dividend:

Latest time to lodge transfer documents for registration Closure of register of members Record date Latest time to lodge transfer documents for registration Tuesday, 30 April 2013 to Thursday, 2 May 2013 (both dates inclusive) Thursday, 2 May 2013

During the above closure periods, no transfer of shares will be registered. To be eligible to attend and vote at the above meeting, and to qualify for the final dividend, all properly completed transfer forms accompanied by the relevant share certificates must be lodged for registration with HKEx's registrar, Hong Kong Registrars Limited, at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong no later than the aforementioned latest time.

- (5) There will be 2 Director vacancies to be filled at the above meeting following the retirement of Messrs John Strickland and Oscar Wong. If a shareholder wishes to nominate a person to stand for election as a Director, (i) his/her notice of intention to propose a resolution at the above meeting; and (ii) a notice executed by the nominated candidate of his/her willingness to be appointed together with (A) that candidate's information as required to be disclosed under Rule 13.51(2) of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited ("Listing Rules"), and (B) the candidate's written consent to the publication of his/her personal data, have to be validly served **no later than Thursday, 21 March 2013** on the Company Secretary at 12th Floor, One International Finance Centre, 1 Harbour View Street, Central, Hong Kong. Further details are set out in Appendix I to the circular dated 14 March 2013.
- (6) Pursuant to Rule 13.39(4) of the Listing Rules, all resolutions set out in this Notice will be decided by poll at the above meeting.
- (7) The registration for attending the above meeting will start at 3:30 pm on 24 April 2013.
- (8) The Chinese translation of this notice is for reference only, and in case of any inconsistency, the English version shall prevail.
- (9) If Typhoon Signal No. 8 or above, or a "black" rainstorm warning is in effect any time after 12:00 noon on the date of the above meeting, the meeting will be postponed. HKEx will post an announcement on the HKEx website (<u>www.hkex.com.hk</u>) and HKExnews website (<u>www.hkexnews.hk</u>) to notify shareholders of the date, time and place of the rescheduled meeting.

#### Only light beverages will be served after the above meeting.

## **ORDINARY BUSINESS**

## **RESOLUTION 1 – RECEIVING THE ANNUAL ACCOUNTS**

The audited financial statements of HKEx for the year ended 31 December 2012 together with the Report of Directors, are set out in the 2012 Annual Report which are available in English and Chinese and may be viewed or downloaded from the "Investor Relations – Financial Statements" section under "About HKEx" of the HKEx website (www.hkex.com.hk) and the HKExnews website (www.hkexnews.hk).

The financial statements have been audited by PricewaterhouseCoopers ("PwC") and reviewed by the Audit Committee. The reports of the Auditor and the Audit Committee are set out respectively on page 130 and pages 112 to 113 of the 2012 Annual Report.

# **RESOLUTION 2 – DECLARATION OF FINAL DIVIDEND (WITH A SCRIP ALTERNATIVE)**

The Board recommends the payment of a final dividend of \$1.46 per Share to Shareholders whose names appear on the register of members of HKEx on 2 May 2013. Along with the interim dividend, the total dividend for the year ended 31 December 2012 amounted to \$3.31 (2011: \$4.25) per Share, which is at a payout ratio of about 90% (2011: 90%).

The proposed final dividend will be offered with a scrip alternative for Shareholders to elect to receive such final dividend wholly or partly in the form of new fully paid Shares instead of in cash ("Scrip Dividend Scheme"), subject to the passing of Resolutions 2 and 6. In the event that Resolution 6 is declined by Shareholders, the approved final dividend will be paid in cash only. A circular containing details of the Scrip Dividend Scheme, where available, and an election form (where applicable) will be despatched to Shareholders on or about Wednesday, 8 May 2013. The Scrip Dividend Scheme is also conditional upon the SFC's granting the listing of, and permission to deal in, new Shares to be issued pursuant to the Scrip Dividend Scheme.

Subject to Shareholders' approval, and the SFC's granting the listing of, and permission to deal in, such new Shares, the dividend warrants and definitive certificates for new Shares will be despatched to the respective Shareholders concerned on or about Friday, 31 May 2013.

## **RESOLUTION 3 – ELECTION OF DIRECTORS**

#### **Board of Directors**

The Board currently consists of 13 Directors including:

- (i) 6 Directors appointed by the Financial Secretary ("Government Appointed Directors"), namely Messrs Ronald Arculli, C K Chow, Tim Freshwater, John Harrison, Stephen Hui and Michael Lee;
- (ii) 6 Directors elected by Shareholders ("Elected Directors"), namely Mr Ignatius Chan, Dr Bill Kwok, Mr Vincent Lee, Mr John Strickland, Mr John Williamson and Mr Oscar Wong; and
- (iii) the Chief Executive, Mr Charles Li, as an ex-officio Director.

## **Business of Annual General Meeting**

## **Retiring Government Appointed Directors**

The respective terms of office of Messrs Ronald Arculli, John Harrison, Stephen Hui and Michael Lee will expire at the conclusion of the AGM. Pursuant to Article 93(5) of the Articles of Association, all of them are eligible for re-appointment.

Pursuant to section 77 of the SFO, the Government Appointed Directors are appointed by the Financial Secretary. Accordingly, the retiring Government Appointed Directors are not subject to election or re-election by Shareholders. HKEx will make an announcement on the appointments of Government Appointed Directors as soon as the results are known.

## **Retiring Elected Directors**

The respective terms of office of Messrs John Strickland and Oscar Wong will expire at the conclusion of the AGM. Pursuant to Article 93(5) of the Articles of Association, both of them are eligible for re-appointment.

## **Recommendations of the Nomination Committee**

On 31 January 2013, the Nomination Committee comprising solely independent non-executive Directors, confirmed that Messrs John Strickland and Oscar Wong continue to contribute effectively and are committed to their roles. Accordingly, the Nomination Committee nominated, and the Board recommended Messrs Strickland and Wong to stand for election as Directors at the AGM. As a good corporate governance practice, Messrs Strickland and Wong each abstained from voting on the respective propositions of their recommendations for election by Shareholders at the meetings of Nomination Committee and the Board.

The Nomination Committee is also responsible for, inter alia, assessing the independence of independent non-executive Directors. On 31 January 2013, the Nomination Committee assessed and reviewed the individual Director's annual confirmation of independence based on the independence criteria as set out in Rule 3.13 of the Listing Rules, and affirmed that all non-executive Directors including, Messrs John Strickland and Oscar Wong, remained independent.

Both Messrs John Strickland and Oscar Wong have served on the Board for more than 9 years. As independent non-executive Directors with extensive experience and knowledge in securities and derivatives markets and in-depth understanding of HKEx's operations and business, Messrs Strickland and Wong have expressed views and given independent guidance to HKEx over the years, and they continue demonstrating a firm commitment to their roles. The Nomination Committee considers that the long service of Messrs Strickland and Wong would not affect their exercise of independent judgement and is satisfied that both Messrs Strickland and Wong have the required character, integrity and experience to continue fulfilling the role of an independent non-executive Director. The Board considers that the re-election of Messrs Strickland and Wong as Directors is in the best interest of HKEx and Shareholders as a whole.

Information of Messrs John Strickland and Oscar Wong including, their biographical details, interests in Shares, and attendance record at meetings of the Board and other committees and panels (if any), is set out in Appendix I to this circular.

## **Business of Annual General Meeting**

Shareholders may, if thought fit, nominate other candidates to stand for election as Director(s) at the AGM to fill the 2 vacancies available consequent on the retirement of Messrs John Strickland and Oscar Wong.

The resolutions relating to the election of Directors will be proposed under item 3 of the notice of the AGM. Shareholders will be invited to vote on each resolution proposed for a candidate. Matters in relation to nominations by Shareholders, and a sample of resolution for determining which 2 candidates to be elected where there more than 2 candidates standing for election at the AGM are set out in Appendix I to this circular.

# **RESOLUTION 4 – RE-APPOINTMENT OF AUDITOR AND SETTING OF AUDITOR'S REMUNERATION**

For the year ended 31 December 2012, the external auditor's fees were approximately \$12 million (2011: \$5 million), of which about \$6 million (2011: \$4 million) was for audit services.

Besides determining its fees, the Audit Committee also reviewed the work of PwC, the external auditor and was satisfied with its independence and objectivity. The Audit Committee recommended the re-appointment of PwC, which has expressed its willingness to continue in office for the ensuing year.

The resolution under item 4 of the notice of the AGM is the proposed re-appointment of PwC as the auditor and authorising the Directors to fix the auditor's remuneration.

## SPECIAL BUSINESS

## **RESOLUTION 5 – GENERAL MANDATE TO REPURCHASE SHARES**

Given the general mandate to repurchase Shares granted by Shareholders at the last annual general meeting will lapse at the conclusion of the AGM, an ordinary resolution will be proposed at the AGM to grant to the Directors a general mandate to repurchase Shares up to an aggregate nominal amount not exceeding 10% of the aggregate nominal amount of the share capital of HKEx in issue at the date of the passing of the relevant resolution ("Repurchase Mandate").

An explanatory statement, as required by the Listing Rules in connection with the Repurchase Mandate and also constituting the memorandum required under section 49BA of the Companies Ordinance, is set out in Appendix II to this circular, which contains the information reasonably necessary to enable Shareholders to make an informed decision on whether or not to support the proposed resolution.

The Repurchase Mandate to be sought from Shareholders is in compliance with the Companies Ordinance and the Listing Rules.

Details of the proposed resolution on the Repurchase Mandate are set out in Resolution 5 of the notice of the AGM.

## **Business of Annual General Meeting**

## **RESOLUTION 6 – GENERAL MANDATE TO ISSUE SHARES**

Under section 57B of the Companies Ordinance, directors of a company shall not, without shareholders' prior approval in general meeting, allot new shares unless the offer is made to all shareholders on a pro-rata basis or a general issue mandate has been approved by shareholders. Given the general mandate to issue Shares granted by Shareholders at the last annual general meeting will lapse at the conclusion of the AGM, it is proposed to renew the mandate at the AGM.

As explained in Resolution 2 above, the Directors propose to offer Shareholders the right to receive their dividends in the form of Shares instead of cash. The proposed general mandate given to Directors to issue and allot Shares as set out in Resolution 6 above would, among other things, give Directors greater flexibility to exclude any Shareholders from the Scrip Dividend Scheme where it would be necessary or expedient to do so on account of either: (i) the legal restrictions under the laws of the relevant place; or (ii) the requirements of the relevant regulatory body or stock exchange in that place.

The proposed mandate size is limited to, and does not exceed, 10% of the aggregate nominal amount of the issued share capital of HKEx at the date of passing the relevant resolution ("Issue Mandate"). Any Shares to be allotted and issued (whether for cash or otherwise) under the authority granted by the proposed Issue Mandate shall not be at a discount of more than 10% to the "benchmarked price" (as described in Rule 13.36(5) of the Listing Rules).

The purpose of the proposed general mandate is to give the Directors flexibility to issue and allot Shares pursuant to (i) the Scrip Dividend Scheme and (ii) any capital raising need that may arise from time to time where the Directors believe it is in the best interests of Shareholders to do so.

HKEx has always believed in maintaining a strong balance sheet and maximum strategic flexibility bearing in mind the volatile market place and rapidly changing landscape in which it operates. It is the intention of the Board to keep the proposed Issue Mandate on a long-term basis to give HKEx the financial flexibility which it needs to grow its business and maximise shareholder value.

Details of the proposed resolution on the Issue Mandate are set out in Resolution 6 of the notice of the AGM.

# Appendix I

## LIST OF CANDIDATES

Information of the 2 candidates standing for election as Directors at the AGM, Messrs John Strickland and Oscar Wong, is set out below in alphabetical order:

## 1. Mr John Estmond STRICKLAND GBS, JP

Independent Non-executive Director (aged 73)

	Board/committee memberships held within HKEx group	Meetings attended/held in 2012		Emoluments for 2012 (\$)	
3 April 2000 <sup>1</sup>	HKEx				
5 April 2000	Board	14/15	93%	546,250	
	<ul> <li>Investment Advisory Committee (chairman)</li> </ul>	5/5	100%	129,500	
	Nomination Committee	2/2	100%	-	
	Stock Exchange				
	• Listing Appeals Committee (deputy chairman)	3/3	100%	-	
	Listing Nominating Committee	1/1	100%	-	
				675,750	
Interests in Shares wi	thin the meaning of Part XV of the SFO			18,000	
	acticable Date (no. of Shares)			(Personal Interests)	
Past offices	<ul> <li>HSBC, Hong Kong &amp; London (1971-1998 and 1966-1969)</li> <li>Integrated Distribution Services Group Limited – non-executive director (2004-2010)</li> <li>The Hongkong and Shanghai Banking Corporation Limited – chairman (1996-1998)</li> </ul>				
	6	on Limited	– chairman (1	.996-1998)	
Public Service	6				

2 Such Shares were held by Mr Strickland as beneficial owner.

### 2. Mr WONG Sai Hung, Oscar

Independent Non-executive Director (aged 57)

	Board/committee/panel memberships held within HKEx group	Meetings attended/held in 2012		Emoluments for 2012 (\$)		
15 April 2003	HKEx					
	• Board	14/15	93%	546,250		
	Investment Advisory Committee	5/5	100%	99,500		
	(deputy chairman)					
	Nomination Committee	2/2	100%	-		
	Panel Member Nomination Committee	1/1	100%	-		
	• Clearing Consultative Panel (chairman)	2/2	100%	-		
	Hong Kong Securities Clearing Company Limited					
	• Disciplinary Appeals Committee (chairman)	_/_	N/A	-		
				645,750		
Interests in Shares with	hin the meaning of Part XV of the SFO					
as at the Latest Prac	ticable Date (no. of Shares)			-		
	• ARN Investment Sicav (listed on the Luxembourg Stock Exchange) –					
Other major offices	• ARN Investment Sicav (listed on the Luxembour	rg Stock Ex	change) –			
Other major offices	<ul> <li>ARN Investment Sicav (listed on the Luxembour non-executive director (2010~)</li> </ul>	rg Stock Ex	change) -			
Other major offices		C	0,	chairman (2012~)		
Other major offices Past offices	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> </ul>	ed* – execut	tive director and			
Ū	non-executive director (2010~)	ed* – execut	tive director and			
Ū	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> <li>ARN Asian Enterprise Fund Limited (formerly Interprise Fund Limited)</li> </ul>	ed* – execut isted on the	tive director and Irish Stock Exc	hange) –		
Ū	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> <li>ARN Asian Enterprise Fund Limited (formerly linon-executive director (2006-2012)</li> <li>BOCI-Prudential Asset Management Limited – c</li> <li>China Bio-Med Regeneration Technology Limite</li> </ul>	ed* – execut isted on the chief executi	tive director and Irish Stock Exc ive officer (2001	hange) – -2005)		
Ū	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> <li>ARN Asian Enterprise Fund Limited (formerly linon-executive director (2006-2012)</li> <li>BOCI-Prudential Asset Management Limited – c</li> <li>China Bio-Med Regeneration Technology Limite and vice-chairman (2009-2012)</li> </ul>	ed* – execut isted on the chief executi ed* – non-e	tive director and Irish Stock Exc ive officer (2001 xecutive director	hange) – -2005) (2008-2012)		
Ū	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> <li>ARN Asian Enterprise Fund Limited (formerly linon-executive director (2006-2012)</li> <li>BOCI-Prudential Asset Management Limited – c</li> <li>China Bio-Med Regeneration Technology Limite and vice-chairman (2009-2012)</li> <li>ICBC (Asia) Investment Management Company</li> </ul>	ed* – execut isted on the chief executi ed* – non-ea Limited – b	tive director and Irish Stock Exc ive officer (2001 xecutive director	hange) – -2005) (2008-2012)		
Ū	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> <li>ARN Asian Enterprise Fund Limited (formerly Innon-executive director (2006-2012)</li> <li>BOCI-Prudential Asset Management Limited – c</li> <li>China Bio-Med Regeneration Technology Limite and vice-chairman (2009-2012)</li> <li>ICBC (Asia) Investment Management Company and chief executive and executive director (2008)</li> </ul>	ed* – execut isted on the chief executi ed* – non-ex Limited – b 3-2011)	tive director and Irish Stock Exc ive officer (2001 xecutive director	hange) – -2005) (2008-2012)		
Ū	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> <li>ARN Asian Enterprise Fund Limited (formerly Innon-executive director (2006-2012)</li> <li>BOCI-Prudential Asset Management Limited – c</li> <li>China Bio-Med Regeneration Technology Limite and vice-chairman (2009-2012)</li> <li>ICBC (Asia) Investment Management Company and chief executive and executive director (2008)</li> <li>INVESCO Asia Limited – deputy chief executive</li> </ul>	ed* – execut isted on the chief executi ed* – non-ey Limited – b 3-2011) e (1998)	tive director and Irish Stock Exc ve officer (2001 xecutive director pusiness adviser	hange) – -2005) (2008-2012) (2012),		
Ū	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> <li>ARN Asian Enterprise Fund Limited (formerly Innon-executive director (2006-2012)</li> <li>BOCI-Prudential Asset Management Limited – c</li> <li>China Bio-Med Regeneration Technology Limite and vice-chairman (2009-2012)</li> <li>ICBC (Asia) Investment Management Company and chief executive and executive director (2008)</li> </ul>	ed* – execut isted on the chief executi ed* – non-ey Limited – b 3-2011) e (1998)	tive director and Irish Stock Exc ve officer (2001 xecutive director pusiness adviser	hange) – -2005) (2008-2012) (2012),		
Past offices	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> <li>ARN Asian Enterprise Fund Limited (formerly Innon-executive director (2006-2012)</li> <li>BOCI-Prudential Asset Management Limited – c</li> <li>China Bio-Med Regeneration Technology Limite and vice-chairman (2009-2012)</li> <li>ICBC (Asia) Investment Management Company and chief executive and executive director (2008)</li> <li>INVESCO Asia Limited – deputy chief executive</li> </ul>	ed* – execut isted on the chief executi ed* – non-es Limited – b 3-2011) re (1998) nanaging dir	tive director and Irish Stock Exc ve officer (2001 xecutive director pusiness adviser ector (1999-2000	hange) – -2005) (2008-2012) (2012),		
Ū	<ul> <li>non-executive director (2010~)</li> <li>China Bio-Med Regeneration Technology Limite</li> <li>ARN Asian Enterprise Fund Limited (formerly Inon-executive director (2006-2012)</li> <li>BOCI-Prudential Asset Management Limited – c</li> <li>China Bio-Med Regeneration Technology Limite and vice-chairman (2009-2012)</li> <li>ICBC (Asia) Investment Management Company and chief executive and executive director (2008)</li> <li>INVESCO Asia Limited – deputy chief executive</li> <li>Prudential Portfolio Managers Asia – regional material</li> </ul>	ed* – execut isted on the chief executi ed* – non-ex Limited – b 3-2011) e (1998) nanaging dir nance Comm	tive director and Irish Stock Exc ive officer (2001 eccutive director pusiness adviser ector (1999-2000 ittee (2008~)	hange) – -2005) (2008-2012) (2012),		

Neither Messrs John Strickland nor Oscar Wong is related to any other Directors, senior management, substantial shareholders or controlling shareholders (as defined in the Listing Rules) of HKEx.

Neither Messrs John Strickland nor Oscar Wong has any service contract with any member of the HKEx group of companies.

The candidate(s), if elected, will be appointed as a Director with effect from the conclusion of the AGM for a term of not more than approximately 3 years expiring at the conclusion of the Company's annual general meeting to be held in 2016.

## **Appendix I**

The current remuneration of a non-executive Director is \$600,000 (as a Board member) or \$900,000 (if elected as the Chairman) per annum. If a non-executive Director is appointed by the Board to serve on any of the Audit Committee, Executive Committee, Investment Advisory Committee and Remuneration Committee, he or she will be entitled to an additional fee of \$120,000 and \$90,000 per annum for being the chairman or a member of each of the committees respectively plus an attendance fee of \$3,000 per meeting. The remuneration is payable to Directors for services rendered by each of them for the period between the conclusion of each annual general meeting and the conclusion of the annual general meeting to be held in the immediately following year until Shareholders otherwise determine, provided that such remuneration be payable in proportion to the period of service in the case of a Director who has not served the entire period.

Save for the information disclosed above, Messrs John Strickland and Oscar Wong each confirmed that there is no other information required to be disclosed pursuant to Rule 13.51(2) of the Listing Rules, and the Company is not aware of any other matters in relation to their standing for election as Directors that need to be brought to Shareholders' attention.

## NOMINATIONS BY SHAREHOLDERS

Shareholders are invited to elect up to 2 Directors at the AGM to fill the vacancies available following the retirement of Messrs John Strickland and Oscar Wong. Newly elected Directors at the AGM will each have a term of not more than approximately 3 years expiring at the conclusion of the Company's annual general meeting to be held in 2016.

Article 90(2) of the Articles of Association provides that no person (other than a Director retiring in accordance with the Articles of Association) shall be appointed or re-appointed as an Elected Director at any general meeting unless:

- (a) he/she is recommended by the Directors; or
- (b) he/she is nominated by notice in writing by a member (other than the person to be proposed) entitled to attend and vote at the meeting, and such notice of nomination shall be given to the Secretary within the seven-day period commencing the day after the despatch of the notice of the meeting (or such other period, being a period of not less than 7 days, commencing no earlier than the day after the despatch of the notice of such meeting and ending no later than 7 days prior to the date appointed for such meeting, as may be determined by the Directors from time to time). The notice of nomination shall be accompanied by a notice signed by the proposed candidate indicating his/her willingness to be appointed or re-appointed.

If a Shareholder wishes to nominate a person to stand for election as a Director, the following documents must be validly served **no later than Thursday, 21 March 2013** on the Company Secretary at HKEx's registered office, namely (i) his/her notice of intention to propose a resolution at the AGM; and (ii) a notice executed by the nominated candidate of his/her willingness to be appointed together with (A) that candidate's information as required to be disclosed under Rule 13.51(2) of the Listing Rules and such other information, as set out in the below heading "Required information of the candidate(s) nominated by Shareholders", and (B) the candidate's written consent to the publication of his/her personal data.

Upon receiving a valid nomination, a supplemental circular containing information of the candidate(s) proposed by Shareholders will be despatched to Shareholders as soon as practicable on or about 28 March 2013.

## **Required information of the candidate(s) nominated by Shareholders**

In order to enable Shareholders to make an informed decision on their election of Directors, the above described notice of intention to propose a resolution by a Shareholder should be accompanied by the following information of the nominated candidate(s):

- (a) full name and age;
- (b) positions held with HKEx and/or other members of the HKEx group of companies (if any);
- (c) experience including (i) other directorships held in the past 3 years in public companies of which the securities are listed on any securities market in Hong Kong and overseas, and (ii) other major appointments and professional qualifications;
- (d) current employment and such other information (which may include business experience and academic qualifications) of which Shareholders should be aware of, pertaining to the ability or integrity of the candidate;
- (e) length or proposed length of service with HKEx;
- (f) relationships with any Directors, senior management, substantial shareholders or controlling shareholders (as defined in the Listing Rules) of HKEx, or an appropriate negative statement;
- (g) interests in Shares within the meaning of Part XV of the SFO, or an appropriate negative statement;
- (h) a declaration made by the nominated candidate in respect of the information required to be disclosed pursuant to Rule 13.51(2)(h) to (w) of the Listing Rules, or an appropriate negative statement to that effect where there is no information to be disclosed pursuant to any of such requirements nor any other matters relating to that nominated candidate's standing for election as a Director that should be brought to Shareholders' attention; and
- (i) contact details.

The Shareholder proposing the candidate will be required to read out aloud the proposed resolution, as set out under "Resolutions and Voting" below, at the AGM.

## **RESOLUTIONS AND VOTING**

In order to comply with section 157A of the Companies Ordinance and Article 91 of the Articles of Association, there must be a separate resolution for the appointment of each candidate as a Director, unless a resolution that a single resolution for the appointment of 2 or more candidates as Directors has been proposed and has been first agreed to by the general meeting of the Company without any vote being cast against it.

## **Appendix I**

There will be 2 Director vacancies to be filled at the AGM following the retirement of Messrs John Strickland and Oscar Wong. If there are more than 2 candidates standing for election at the AGM, each resolution proposing that a candidate be appointed as a Director will provide for a method to determine which 2 candidates shall be elected as Directors as follows:

"THAT subject to the number of net votes cast in relation to this resolution (net votes being votes cast in favour minus votes cast against this resolution) being among the 2 highest number of net votes cast on each of the resolutions for the appointment of a person as a director of the Company at the annual general meeting to be held on 24 April 2013 or on the date of its adjournment (where applicable) (the "2013 AGM"), [name of candidate] be and is hereby appointed as a director of the Company with effect from the conclusion of the 2013 AGM for a term of approximately 3 years expiring at the conclusion of the Company's annual general meeting to be held in 2016, provided that if any 2 or more of such resolutions record the same number of net votes (the "Tied Resolutions"), the ranking of the Tied Resolutions from highest to lowest number of net votes shall be determined by the drawing of lots by the chairman of the meeting."

If a resolution is passed (ie, it has been carried by the majority of the votes cast on it), the candidate who is the subject of that resolution will be eligible to be elected a Director. On the other hand, if a resolution is not passed, the candidate who is the subject of that resolution will not be eligible to be elected a Director. If there are less than 2 resolutions passed by the majority of the votes cast, the Board may, pursuant to Article 92 of the Articles of Association, appoint any person to fill the relevant vacancy or vacancies (as the case may be).

Assuming a resolution is passed by the majority of the votes cast on it, the candidate who is the subject of that resolution will be elected to one of the 2 positions on the Board if the net votes cast in favour of his/her resolution is among within the top 2 resolutions passed in terms of net votes cast. Net votes cast are calculated by taking the votes cast in favour of a resolution and subtracting the votes cast against that resolution. In the event there is a tie in the net votes for 2 or more resolutions, the ranking of the Tied Resolutions from highest to lowest number of net votes cast shall be determined by the drawing of lots by the chairman of the meeting.

Therefore, if you wish to support a particular candidate, you should vote in favour of his/her resolution. If you do not wish to support a candidate, you may vote against his/her resolution or abstain from voting. If you abstain from voting, you should note that your votes will not be counted when calculating the net votes cast in respect of the resolution for such candidate that you do not wish to support.

## Appendix II Explanatory Statement on the Share Repurchase Mandate

This Appendix serves as an explanatory statement required to be sent to Shareholders under the Listing Rules in connection with the proposed Repurchase Mandate and also constitutes the memorandum required under section 49BA of the Companies Ordinance.

## 1. THE LISTING RULES

The Listing Rules permit a company with a primary listing on the Stock Exchange to repurchase its securities on the Stock Exchange subject to certain restrictions, the most important of which are summarised below:

## (a) Shareholders' approval

The Listing Rules provide that all proposed repurchases of securities by a company with a primary listing on the Stock Exchange must be approved in advance by an ordinary resolution, either by way of a general mandate or by specific approval of a particular transaction.

Such authority may only continue in force during the period from the passing of the resolution until the earlier of: (i) the conclusion of the next annual general meeting of the company; (ii) the expiration of the period within which the next annual general meeting of the company is required by law to be held; and (iii) the passing of an ordinary resolution by shareholders in general meeting of the company revoking or varying such mandate.

## (b) Source of funds

Repurchases must be funded out of funds legally available for such purpose. A listed company may not repurchase its own securities on the Stock Exchange for a consideration other than cash or for settlement otherwise than in accordance with the trading rules of the Stock Exchange.

## (c) Trading restrictions

The shares proposed to be repurchased by a company must be fully paid up. A maximum of 10% of the issued share capital of a company as at the date of resolution passed on the grant of a repurchase mandate may be repurchased on the Stock Exchange. A company may not issue or announce an issue of new shares for a period of 30 days immediately following a repurchase (other than an issue of securities pursuant to an exercise of share options or similar instruments requiring the company to issue securities which were outstanding prior to such repurchase) without the Stock Exchange's prior approval (or in the case of HKEx, the SFC). In addition, a company shall not repurchase shares on the Stock Exchange if the purchase price is higher by 5% or more than the average closing market price for the 5 preceding trading days on which its shares were traded on the Stock Exchange. The Listing Rules also prohibit a company from repurchasing its own securities on the Stock Exchange if the repurchase would result in the number of that company's listed securities which are in the hands of the public falling below the relevant prescribed minimum percentage under the Listing Rules.

## (d) Status of repurchased securities

The Listing Rules provide that the listing of all repurchased securities is automatically cancelled and that the certificates for those securities must be cancelled and destroyed. The aggregate of the authorised share capital shall remain unchanged.

## (e) Suspension of repurchases

The Listing Rules prohibit any repurchase of securities at any time after inside information has come to a company's knowledge until the information is made publicly available. In particular, a company may not repurchase securities on the Stock Exchange, unless the circumstances are exceptional, during the period of one month immediately preceding the earlier of (i) the date of the board meeting for the approval of the company's results for any year, half-year, quarterly or any other interim period and (ii) the deadline for the company to publish an announcement of its results for any year or half-year under the Listing Rules, or quarterly or any other interim period, and ending on the date of the results announcement. In addition, the Stock Exchange (or in the case of HKEx, the SFC) reserves the right to prohibit repurchases of securities on the Stock Exchange if a company has committed a breach of the Listing Rules.

## (f) **Reporting requirements**

Under the Listing Rules, information on repurchases of securities on the Stock Exchange or otherwise must be submitted for publication to the Stock Exchange by not later than 8:30 am on the following business day. In addition, a company's annual report is required to disclose details regarding repurchases of securities made during the year including the number of securities repurchased each month, the repurchase price for each such securities or the highest and lowest price paid for each repurchase where relevant, and the aggregate price paid for such repurchases and the reasons of the directors of the company for making such repurchases.

A company shall procure that any broker appointed by the company to effect the repurchase of securities shall disclose to the Stock Exchange (or in the case of HKEx, the SFC) such information with respect to repurchases made on behalf of that company as the Stock Exchange (or in the case of HKEx, the SFC) may request.

## (g) Connected parties

The Listing Rules prohibit a company from knowingly repurchasing securities on the Stock Exchange from a "connected person", that is, a director, chief executive or substantial shareholder of the company or any of its subsidiaries or their respective associates (as defined in the Listing Rules) and a connected person is prohibited from knowingly selling his securities in the company back to the company. No connected person (as defined in the Listing Rules) has notified HKEx that he has a present intention to sell Shares to HKEx, or has undertaken not to do so, if the Repurchase Mandate is exercised.

## Appendix IIExplanatory Statement on the Share Repurchase Mandate

## 2. SHARE CAPITAL

As at the Latest Practicable Date, the issued share capital of HKEx comprised 1,149,811,087 Shares. Subject to the passing of the ordinary resolution approving the Repurchase Mandate and on the basis that no further Shares are issued or repurchased following the Latest Practicable Date and up to the date of the AGM, exercise in full of the Repurchase Mandate could accordingly result in up to 114,981,108 Shares being repurchased by HKEx during the period from the passing of the Repurchase Mandate at the AGM up to (i) the conclusion of the next annual general meeting of HKEx, (ii) the expiration of the period within which the next annual general meeting of HKEx is required by law to be held, or (iii) the passing of an ordinary resolution by Shareholders in general meeting of HKEx revoking or varying the Repurchase Mandate, whichever occurs first.

## 3. REASONS FOR REPURCHASES

The Board believes that it is in the best interests of HKEx and its Shareholders to have a general authority from Shareholders to enable HKEx to repurchase Shares in the market. Such repurchases may, depending on market conditions and funding arrangements at the time, lead to an enhancement of HKEx's net asset value and/or its earnings per Share and will only be made when the Board believes that such repurchases will benefit HKEx and its Shareholders as a whole.

## 4. FUNDING OF REPURCHASES

In repurchasing securities, HKEx may only apply funds legally available for such repurchase in accordance with its Memorandum and Articles of Association, the laws of Hong Kong and the Listing Rules. Repurchases pursuant to the Repurchase Mandate will be made out of internal funds legally permitted to be utilised in this connection, including the funds otherwise available for dividend or distribution or the proceeds of a fresh issue of shares made for such purpose. Any premium payable on a repurchase over the par value of the Shares to be repurchased must be provided for out of internal funds otherwise available for dividend or distribution or out of sums standing to the credit of HKEx's share premium account.

There might be a material adverse effect on the working capital or gearing position of the HKEx group of companies, as compared with the position disclosed in the audited financial statements contained in the 2012 Annual Report, in the event that the Repurchase Mandate is exercised in full at any time. However, the Board does not propose to exercise the Repurchase Mandate to such an extent as would, in the circumstances, have a material adverse effect on the working capital requirements of the HKEx group of companies or its gearing levels which, in the opinion of the Board, are from time to time appropriate for HKEx.

## 5. GENERAL

None of the Directors nor, to the best of their knowledge, having made all reasonable enquiries, their respective associates (as defined in the Listing Rules), have any present intention, if the Repurchase Mandate is granted by Shareholders, to sell any Shares to HKEx.

## Appendix II Explanatory Statement on the Share Repurchase Mandate

The Board has undertaken to the SFC that, so far as the same may be applicable, it will exercise the Repurchase Mandate only in accordance with the Listing Rules and the applicable laws of Hong Kong.

If as a result of a repurchase of Shares, a Shareholder's proportionate interest in the voting rights of HKEx increases, such increase will be treated as an acquisition of voting rights for the purposes of the Takeovers Code. Accordingly, a Shareholder or a group of Shareholders acting in concert (within the meaning under the Takeovers Code), depending on the level of increase in the Shareholders' interest, could obtain or consolidate control of HKEx and thereby become obliged to make a mandatory offer in accordance with Rule 26 of the Takeovers Code. Save as aforesaid, the Board is not aware of any consequences which would arise under the Takeovers Code as a result of an exercise of the Repurchase Mandate.

## 6. SHARE REPURCHASES MADE BY HKEX

HKEx has not repurchased any Shares during the 6 months prior to the Latest Practicable Date (whether on the Stock Exchange or otherwise).

## 7. SHARE PRICES

During each of the previous 12 months prior to the printing of this circular, the highest and lowest prices at which the Shares were traded on the Stock Exchange were as follows:

	Share prices (per share)	
	Highest	Lowest
	(\$)	(\$)
2012		
March	144.6	130.0
April	132.5	122.3
May	126.4	107.0
June	113.2	101.2
July	111.8	100.0
August	109.7	102.4
September	122.9	101.2
October	129.9	115.5
November	133.2	121.5
December	132.7	122.5
2013		
	150 7	122.0
January	150.7	132.8
February	149.5	135.6
March (up to and including the Latest Practicable Date)	140.4	136.8

## **Appendix III**

#### 1. WHO IS ELIGIBLE TO ATTEND AND VOTE

You are eligible to attend and vote at the AGM if you are a registered Shareholder on 24 April 2013 (the date of the AGM).

The register of members of HKEx will be closed and no transfer of Shares will be registered from Monday, 22 April 2013 to Wednesday, 24 April 2013, both dates inclusive. In order to be eligible to attend and vote at the AGM, all properly completed transfer forms accompanied by the relevant share certificates must be lodged for registration with HKEx's registrar, Hong Kong Registrars Limited, at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong no later than 4:30 pm on Friday, 19 April 2013.

#### **2. HOW TO VOTE**

#### **Registered Shareholders**

(a) Attending in person

You are entitled to attend and vote at the AGM in person or, in the case of a corporation, by its duly authorised representative. A corporation must have submitted a properly executed proxy form or corporate representative authorisation.

(b) By proxy

If you do not plan to attend the AGM, you may appoint the chairman of the AGM or a person of your choice, who needs not be a Shareholder, to attend and vote on your behalf.

You may appoint more than one proxy provided that each proxy is appointed to exercise the rights attached to a different Share or Shares held by you.

#### Non-registered Shareholders

You are a non-registered Shareholder if your Shares are held through an intermediary (for example, a bank, a custodian or a securities broker) or registered in the name of your nominee. In that case, you will not receive a proxy form directly from HKEx and have to give instructions to your intermediary/nominee to vote on your behalf. If you wish to attend and vote at the AGM, you should seek an authorisation from your intermediary/nominee directly.

#### **3. PROXY APPOINTMENT**

#### Form of proxy

A form of proxy is enclosed with this circular or can be downloaded from the "Investor Relations – Shareholder Meetings" section under "About HKEx" of the HKEx website (<u>www.hkex.com.hk</u>) and the HKExnews website (<u>www.hkexnews.hk</u>). If you appoint more than one proxy, you must specify the number of Shares each proxy is appointed to represent.

#### Voting by proxies

If you have properly completed and returned a proxy form, the person named in the proxy form will be authorised to attend the AGM and vote on your behalf. If you have clearly specified in the proxy form how you wish your votes to be cast, your proxy must cast your votes in accordance with your specified instructions. Otherwise, your proxy will be entitled to cast your votes at his/her discretion or to abstain from voting. Your proxy will also be entitled to cast your votes at his/her discretion or to abstain from voting on any other resolution properly put to the AGM.

In order to be valid, you are requested to complete the proxy form in accordance with the instructions printed on it and return the completed proxy form to HKEx's registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong as soon as possible so that it is received not less than 48 hours before the time appointed for the meeting or adjourned meeting (as the case may be) ("Closing Time"). Submission of a proxy form shall not preclude you from attending the AGM or any adjourned meeting and voting in person should you so wish.

#### 4. HOW TO REVOKE A PROXY GIVEN

#### **Registered Shareholders**

If you have returned a proxy form, you may revoke it by completing and signing a proxy form bearing a later date, and lodging it with HKEx's registrar. In order to be valid for voting purpose, this latter proxy form should be received by HKEx's registrar before the Closing Time. If this latter proxy form is lodged with HKEx's registrar after the Closing Time, it will be invalid for voting purpose. However, it will revoke any previous proxy form and any vote that may be cast by the purported proxy will not be counted in any poll taken on a proposed resolution.

You should also note that the appointment of your proxy will be revoked automatically if you attend in person at the AGM.

#### Non-registered Shareholders

If you are a non-registered Shareholder and wish to revoke an authorisation appointing a person to vote on your behalf, you should contact your intermediary or nominee directly to revoke your authorisation.

#### 5. VOTING ARRANGEMENTS

Pursuant to Rule 13.39(4) of the Listing Rules, all resolutions set out in the notice of the AGM will be decided by poll. The chairman of the AGM will demand, pursuant to Article 70(1)(a) of the Articles of Association, that all resolutions set out in the notice of the AGM be decided by poll.

On a poll, pursuant to Article 74 of the Articles of Association, subject to any special rights or restrictions as to voting for the time being attached to any Shares and to the provisions of the Articles of Association, every Shareholder who, in case of an individual, is present in person or by proxy or, in the case of a corporation, is present by its duly authorised representative or proxy, shall have one vote for every Share of which he/she/it is the holder.

Electronic voting system will be used for the first time at the AGM, with the aim of enhancing efficiency and transparency in the vote counting process. On arrival, Shareholders (or their proxies) will be given a hand-held keypad together with a personalised smart card to be used for the electronic poll voting.

With an electronic voting system, votes will be recorded instantly with the results being displayed live on-screen. Instructions on how to use the keypad for voting will be given before the AGM commences.

It is believed that in most cases, Shareholders (other than nominee companies) usually cast all their votes either in favour of a resolution or against a resolution. In the event that Shareholders who do not want to vote all of their Shares or want to split their votes cast on a resolution shall (a) upon arrival, express their intention to the staff at the registration counter if they attend in person at the AGM; or (b) clearly specify in the proxy form the number of votes cast on that particular resolution in the "FOR" and/or "AGAINST" box if a proxy or an authorised representative is appointed to attend and vote in their stead. In any event, the total votes cast on a resolution must not exceed the entitled votes.

#### 6. POLL RESULTS

After verified by the scrutineer, the poll results will be published on the HKEx website (<u>www.hkex.com.hk</u>) and HKExnews website (<u>www.hkexnews.hk</u>).

### 7. TYPHOON OR BLACK RAINSTORM WARNING ARRANGEMENTS

If Typhoon Signal No. 8 or above, or a "black" rainstorm warning is in effect any time after 12:00 noon on the date of the AGM, the above meeting will be postponed. HKEx will post an announcement on the HKEx website and HKExnews website to notify Shareholders of the date, time and place of the rescheduled meeting.

