

## Corporate Communications Request Form (For HKEX's Registered Shareholders only)

**To: Hong Kong Exchanges and Clearing Limited (“HKEX”)**  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen’s Road East,  
Wan Chai, Hong Kong  
(or by email to: [hkex.ecom@computershare.com.hk](mailto:hkex.ecom@computershare.com.hk))

(Please check "X" appropriate box(es) below)

### Part A – Standing Instruction(s) <sup>Note 2</sup>

- ☐ I/We hereby provide my/our email address (as specified below) for receiving (i) email notification of publication of Corporate Communications\* of HKEX on the HKEX Group website and (ii) future Actionable Corporate Communications\*\* <sup>Note 3</sup> of HKEX, through electronic means.

Email address <sup>Note 4</sup> :[illegible]

- ☐ I/We hereby request for receipt of future Corporate Communications\* of HKEX in printed form in:  
☐ English version only      ☐ Chinese version only      ☐ Both English and Chinese versions

**Note:** This instruction will remain valid from the date of this request and until the time when HKEX publishes its next annual report in the following year unless it is earlier revoked or superseded.

- ☐ I/We hereby cancel our prior request for receipt of future Corporate Communications\* of HKEX in printed form.

### Part B – One-off Instruction

- ☐ I/We would like to receive a one-off ☐ printed version or ☐ electronic version (*via my/our email address specified below*) of the following Corporate Communication\* of HKEX in ☐ English and/or ☐ Chinese language(s):
- ☐ Latest published version of ☐ Annual Report / ☐ Interim Report
- ☐ Others (*please specify*):

My/our email address for receiving electronic version <sup>Note 4:</sup>

[illegible]

**Note:** If you request for electronic version and the file size of the requested document(s) exceed(s) the inbox capacity of your email address, only a printed version of the requested document(s) will be despatched to your address as it appears in HKEX's register of members.

Full name(s) of registered shareholder(s): \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)  
(Please use BLOCK LETTERS)

Address: \_\_\_\_\_  
(Please use BLOCK LETTERS)

Contact telephone number:

Date: \_\_\_\_\_ Signature(s)<sup>Note 1:</sup> \_\_\_\_\_

\* Corporate Communications refer to any documents issued or to be issued by HKEX for the information or action of holders of any of its securities or the investing public, including but not limited to, the directors' report, the annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.

\*\* Actionable Corporate Communications refer to any corporate communications that seek instructions from HKEX's securities holders on how they wish to exercise their rights or make an election as HKEX's securities holders. For the avoidance of doubt, Actionable Corporate Communications do not include a notice of general meeting and proxy form. Pursuant to the Listing Rules, HKEX is required to send Actionable Corporate Communications to holders of its securities individually.

Notes:

1. Please complete this request form clearly. Please physically sign this request form if it is submitted by post or in person. Any request form with no indicated choice, with no signature or otherwise incorrectly completed will be void.
2. Your instruction under Part A above will apply to future Corporate Communications, with not less than seven days' notice in writing to HKEX's registrar, Computershare Hong Kong Investor Services Limited by completing and submitting this request form (by post to 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email to [hkex.ecom@computershare.com.hk](mailto:hkex.ecom@computershare.com.hk)).
3. Certain Actionable Corporate Communications, because of their nature, may be sent to you in printed form, even though you have provided an email address. In such case, a printed version of the relevant Actionable Corporate Communication(s) will be despatched to your address as it appears in HKEX's register of members.
4. If HKEX does not receive a valid and functional email address in your relevant reply under Part A or Part B (as appropriate), you will be unable to receive email notifications, or Actionable Corporate Communications or the electronic version of the requested Corporate Communication (where applicable) by email, as requested. Actionable Corporate Communications or the Corporate Communication requested under Part B (as appropriate) will be despatched to your address as it appears in HKEX's register of members.
5. For the avoidance of doubt, we do not accept any special instructions written on this request form.

**PRIVACY STATEMENT**

HKEX and/or any third party will process the personal data of its Shareholders where it has been submitted to HKEX for the purpose of facilitating corporate communications.

The personal data disclosed to HKEX and/or any third party may be processed for the purposes of fulfilling HKEX's legal obligations and its obligations to Shareholders and communicating to Shareholders. The lawful bases for this processing are compliance with legal obligations and fulfilling its legitimate interests.

Failure to provide sufficient personal data may result in HKEX being unable to ascertain the Shareholder's preference in receiving future corporate communications.

Please refer to HKEX's Privacy Notice for Annual General Meeting and Corporate Communications, which is available under the HKEX Group website ([www.hkexgroup.com](http://www.hkexgroup.com)), for further details of how HKEX shall process and protect personal data and the rights of individuals whose personal data is processed.

Should you later need to amend details that have been provided in this form, please submit your request in writing to HK Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.