

Group Code: G-0LME HKEX LME Week Asia 2016 Rooms available from 10 to 17 June 2016 GRAND HYATT HONG KONG RESERVATION FORM DELEGATES	Please return form to: Hyatt Worldwide Reservations Centre Phone: 852 2584 7038 Fax: 852 2824 2077 E-mail: hongkong.reservations@hyatt.com
BOOKING DETAILS: Last Name (Mr/Mrs/Miss): _____ First Name: _____ Arrival Date: _____ Flight: _____ Time: _____ Departure Date: _____ Flight: _____ Time: _____	
GUEST DETAILS: Title: _____ Company: _____ Address: _____ State/Country: _____ Email: _____ Telephone: _____ Gold Passport No: _____	
ROOM REQUIREMENT: No of Rooms required: _____ Room Type: Grand Deluxe Room HK\$2,500 <input type="checkbox"/> Single <input type="checkbox"/> Double Grand Harbour View Room HK\$2,800 <input type="checkbox"/> Single <input type="checkbox"/> Double Room rates include complimentary wireless broadband access in guest room and all restaurants. The above rates are based on Hong Kong dollars (HK\$) and are quoted on a per room, per night basis, subject to 10% service charge. - The above room rates are inclusive of wifi. - If the specific room type is full, we will reserve the next category of rooms available. - Extra bed can be arranged at HK\$400 plus 10% tax & service charge daily. Preference: <input type="checkbox"/> Smoking <input type="checkbox"/> Non-smoking Remarks: _____ <input type="checkbox"/> King Bed <input type="checkbox"/> Twin Bed	
TRANSPORTATION: Limousine Transfer Required: <input type="checkbox"/> Arrival <input type="checkbox"/> Departure Limousine transfer is available at HK\$980 per car one way. After completing Customs formalities, please approach the Hyatt Limousine Desk (Counter B06) located in front of Exit B of the Arrival Hall. Please ensure the most updated flight details is provided. One limousine accommodates 3 guests with light luggage.	
RESERVATIONS GUARANTEE: <input type="checkbox"/> American Express <input type="checkbox"/> Diners Club <input type="checkbox"/> Mastercard <input type="checkbox"/> JCB <input type="checkbox"/> Visa Card Holder: _____ Expiry Date: _____ Card No: _____ Signature: _____ - Credit Card with expiry date is required at the time of booking. Room reservations without credit card details will not be processed. - To protect the safety of your credit card information, please fax the below details to 852 2824 2077.	
TERMS & CONDITIONS: 1) Return this form on or before Monday, 30 May 2016. All bookings are subject to availability. 2) Cancellation must be made before Monday, 30 May 2016 , otherwise a penalty of the entire period of stay room charge will be applied to the credit card. 3) No-show on the specified date of arrival will be subject to full room charges for entire stay as cancellation fee. 4) Check-in time is after 2:00 pm. Check-out time is before 12:00 noon. 5) Request for guaranteed early check in must be reserved and paid for the night prior. By submitting this form and any supporting documents, I confirm that I have read and agreed to the use of the personal information I am giving you in accordance with your Global Privacy Policy for Guests, which is available at 'privacy.hyatt.com'.	